

**CONFIDENTIAL**

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

29 November 1972

1. Present were:

25X1

2. No regular DD/P Staff Meeting.

3. Items of interest from the DD/S Staff Meeting - 28 November.

a. Final Report on 1973 Consolidated Federal Campaign.

|       |         |             |
|-------|---------|-------------|
| O/DCI | 133.19% | of CFC goal |
| DDS   | 91.57%  |             |
| DDP   | 90.91%  |             |
| DDI   | 104.01  |             |
| DDS&T | 106.81  |             |

Agency total 98.6% of CFC goal

Contributions to EAF and PSAS - Agency-wide.

|      | 1971     | 1972     |
|------|----------|----------|
| EAF  | \$17,960 | \$17,036 |
| PSAS | \$15,262 | \$14,931 |

b. Intelligence Museum Commission.

25X1

Chairman, O/DCI

Walter Pforzheimer, DDI

25X1

25X1

25X1

**CONFIDENTIAL**

**CONFIDENTIAL**

4. Other items of interest.

a. Reserved Parking Permits for Car Pools. We have given you a memorandum form of application for a car pool parking permit. Please xerox this in whatever number of copies you may need for your component. We suggest that the memo be prepared in a single copy only and that you initial and date the application. We suggest you xerox a copy of the application for your use. When SSA has initialed and dated, we will xerox a copy for our use and once LSD has issued the permit, it will be returned to you through SSA. An application must carry a minimum of three signatures. Initially, LSD will issue 2 copies of the reserved space permit and additional copies up to a total of 5 may be obtained by written request from the car pool members directly to Chief, LSD/OL. We are prepared to receive completed applications as of now. As you recall permits will be issued on a "first come, first served" basis. For the time being, any reserved or lane permit recovered as the result of issuance of a car pool permit will remain with your component for issue as you choose.

25X1

b. ACT-I Briefing for Secretaries. [redacted] is ready to provide a 30 minute briefing to all CS secretaries and typists on ACT-I, starting with the optical scanner and the way it works into MAX. Groups of six will be accommodated each half hour beginning at 0900 through 1130, starting Friday, 1 December. Please have your people report promptly at Room 1B21. [redacted] will coordinate scheduling. Please tell her how many sessions of six each you need and the hours you prefer. OC will brief on as many mornings as we need (except 8 Dec), but they would like to complete the job ASAP.

25X1

c. Allowances. It has been decided that the effective date of eligibility for the expanded foreign transfer allowance and home service transfer allowance will be for travel which begins on or after 25 October 1972. Ref: [redacted] November 9, 1972.

25X1

25X1

e. Summer Retirements. The 4.8 percent cost-of-living annuity increase that became effective July 1 brought the greatest number of retirements in the 52-year history of the Civil Service Retirement System. Normally about 5,000 Federal employees retire each month. However, during May, June, July, and August, the Commission received 80,000 claims - about 60,000 above normal. Almost all new annuitants have been placed in special payment status and work is proceeding on final adjudication of claims.

**CONFIDENTIAL**

**CONFIDENTIAL**

25X1 f. Travel and Transportation Benefits for Agency Retirees. On 21 November 72 the Executive Director-Comptroller approved a change in current policy to permit a retiree who, with the Director's approval, remains on duty past his 62nd birthday to be eligible for travel and transportation benefits to the place where he will reside in retirement. The policy granting these benefits, originally approved on 26 April 1971, will be incorporated in the [ ] regulations.

25X1 g. Recently Approved Support Officer Assignments.

[ ] July 73

h. Support Officers in Training.

25X1 [ ] attend FAES, 8-27 January 73  
[ ] will attend the Data Processing Career Structures  
and Development, January 73

**CONFIDENTIAL**